

**MINUTES OF REGULAR MEETING
BOARD OF SCHOOL DIRECTORS**

June 17, 2013

An executive session to discuss a personnel matter was held from 6:00 pm – 7:00 pm

- CALL TO ORDER** Mr. John Hackworth, President, called the Regular Meeting of the Riverview Board of School Directors to order at 7:03 p.m., June 17, 2013, in the library of the Riverview Junior Senior High School.
- VISITORS PRESENT** Robert Dunkle, David Zolkowski, Jay Moser, Tiffany Nix, Dick Jaynes, Tammy Tuccarello
- ROLL CALL** Present: Members: Mrs. Ashbaugh, Mrs. Dolan, Mr. Hackworth, Dr. Loeffler, Dr. McClure, Mr. Tillman, Mrs. Tompa (arrival 7:12 pm) and Ms. Vitti; Patrick Clair, Solicitor; Dr. DiNinno, Supt.; Mr. Thompson, Business Manager; Mrs. Tamburro, Recording Secretary
Absent: Mr. Kadylak
- MINUTES APPROVED** Mr. Hackworth presented the minutes of the Regular Meeting for May 20, 2013, the minutes of the Budget Hearing for June 3, 2013 and the minutes for the Study Session/Budget Meeting #5 for June 10, 2013. Mrs. Dolan moved that the minutes be approved, and Dr. Loeffler seconded the motion which passed unanimously. The minutes stand approved as presented.
- TREASURER’S REPORTS** Mr. Hackworth presented the Treasurer’s Report for May 2013. Mr. Tillman moved that this report be accepted and filed for audit. Mrs. Ashbaugh seconded the motion, which passed unanimously on roll call vote.
- TAX COLLECTOR’S REPORTS – OAKMONT AND VERONA** Mr. Hackworth presented the Tax Collector’s Reports for Oakmont and Verona for May 2013. Mrs. Ashbaugh moved that these reports be accepted and filed for audit. Ms. Vitti seconded the motion, which passed unanimously on roll call vote.
- PRESIDENT’S REMARKS** Mr. Hackworth commented on the end of the school year. At some point, we will be receiving the results of the test scores. He also congratulated our solicitor, Patrick Clair, for his upcoming recognition tomorrow at the Tri-State School Study Council. We are looking forward to an even better year next year, which will take the contributions of the board, teaching staff, and administrators.
- HEARING OF CITIZENS** None
- ARCHITECT’S REMARKS** Mr. Richard Jaynes commented on the security changes at Verner Elementary regarding the vestibule door and security glass and his recommendation for change order credit. Mr. Thompson recommended acceptance of the change order credit in the amount of \$4,320.00. Dr. Loeffler moved that board approve the change order. Dr. McClure seconded the motion which passed unanimously.
- CURRICULAR UPDATE** Dr. DiNinno reported that Mrs. Black was unable to attend this evening’s meeting. However, she reported that Mrs. Black is currently analyzing data, and it appears that good news is on the horizon.

SUPERINTENDENT'S REPORT

**2013-2014 SCHOOL
DISTRICT BUDGET
ADOPTION**

Upon the recommendation of the Superintendent, Mr. Tillman moved that the Board to adopt the 2013-14 Riverview School District Budget at a tax millage rate of 21.18 mills for a total of \$18,576,371.00 as listed below. The new budget represents a tax increase of .7633 mills.

RESOLVED, that the budget of the Riverview School District, Allegheny County, Pennsylvania, totaling \$18,576,371 and calling for 21.18 mills, is hereby adopted as the annual budget of the Riverview School District, Allegheny County, for the fiscal year beginning July 1, 2013.

BE IT FURTHER RESOLVED, that the Board of School Directors of the Riverview School District, Allegheny County, Pennsylvania, hereby authorizes the appropriation and expenditures of the funds as itemized in said budget during the fiscal year beginning July 1, 2013.

The necessary revenue for the same shall be provided by the estimated yield of one-half of the proceeds of a one percent earned income tax, under the authority of the Act of December 31, 1965 (P.L. 1257), Act 511, known as the "Local Tax Enabling Act", a revision of Act 481 of 1947, heretofore levied and assessed; the estimated yield of the proceeds of a one-half percent realty transfer tax levied and assessed pursuant by resolution enacted June 29, 1987; the proceeds of a local services tax of five dollars (\$5.00) pursuant to said Act of December 31, 1965, Act 511, heretofore levied and assessed; and by a school tax on real estate which is hereby levied and assessed at the rate of 21.18 (21.18) mills on the dollar on the total amount of the assessed valuation of all real property taxable for the school purposes in the Riverview School District, Allegheny County, Pennsylvania, or at the rate of twenty-one dollars and eighteen hundredths of a cent (\$21.18) on each one thousand dollars (\$1,000.00) of market value.

The real estate taxes, aforesaid, may be paid by the taxpayer in three equal installments, and if so paid, shall become payable and shall be collected upon, or before, the following dates: first installment on August 30, 2013; second installment on October 31, 2013; and third installment on December 31, 2013; provided, however, that as to any installment which may become delinquent, a penalty of ten percent (10%) thereof shall be added and provided further that payment of the first installment by a taxpayer before the same becomes delinquent shall be conclusive evidence of his intention to pay his taxes on the installment plan as herein provided, his taxes shall become due and payable and be collected in accordance with and subject to the discount, penalties and interest as provided by existing laws.

The 2013-14 Riverview School District Budget will be available for public review at all school buildings, the Carnegie Library of Oakmont, the Riverview Senior Citizens' Center and the Central Office (701 Tenth Street) beginning July 1, 2013. Mrs. Ashbaugh seconded the motion which passed unanimously.

**TAX COLLECTION
APPOINTMENTS**

Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve the appointment of all tax collectors and agencies as listed in items A and B below.

A. TAX COLLECTORS FOR REAL ESTATE TAX

It is hereby acknowledged that the appointed tax collector for the Borough of Verona, namely, Mr. Frank Thompson, shall be responsible for the collection of all real estate taxes with respect to collections from the Borough of Verona and that the commissions shall be paid in accordance with the schedule of commission rates adopted January, 2002, by the Riverview School District prior to the current term of office and that the elected tax collector for the Borough of Oakmont shall be responsible for the collection of all real estate taxes with respect to collections from the Borough of Oakmont and that the commissions shall be paid in accordance with the schedule of commission rates adopted January, 2002, by the Riverview School District prior to election to the current term of office.

It is further acknowledged that the surety bonds currently required and posted on behalf of the respective tax collectors, with respect to the aforesaid taxes, are to be continued through the school year 2013-14 in the amounts heretofore determined.

B. APPOINTMENT OF DELINQUENT TAX COLLECTOR FOR RIVERVIEW SCHOOL DISTRICT

RESOLVED, that Pennsylvania Municipal Service Company, a Pennsylvania corporation, be and is hereby appointed as Delinquent Tax Collector for the Borough of Oakmont and Borough of Verona for the school year 2013-2014 to collect any and all delinquent Section 679 and Act 511 Per Capita Taxes and any and all delinquent taxes levied upon real estate, from the collection of which the original tax collectors will be exonerated in accordance with the laws of the Commonwealth of Pennsylvania, including taxes for which liens have been filed in the Office of the Prothonotary of Allegheny County.

RESOLVED FURTHER, that the said Delinquent Tax Collector shall each furnish an appropriate corporate surety bond in the amount of Five Thousand Dollars (\$5,000.00), the premium for which shall be paid by the School District.

RESOLVED FURTHER, that the said Delinquent Tax Collector shall receive upon the collection of the said delinquent Per Capita Taxes and delinquent taxes levied upon real estate upon which liens have not been filed and have been filed in the Office of the Prothonotary of Allegheny County, commissions and fees set forth in the resolution approved in February 2008 and amended in April 2008.

Dr. McClure seconded the motion which passed unanimously.

DEPOSITORIES

Upon the recommendation of the Superintendent, Mr. Tillman moved that the Board approve the following depositories for 2013-14:

PNC Bank Regular GF Depository and Investments

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First Niagara Wire Depositories and Investments
Mrs. Dolan seconded the motion which passed unanimously.

**HOMESTEAD
EXCLUSION**

Upon the recommendation of the Superintendent, Mr. Tillman moved that the Board approve the following resolution:
RESOLVED, by the Board of School Directors of Riverview School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2013, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). Dr. Loeffler seconded the motion which passed unanimously.

**NOTICE OF DEMOTION
AND ATTENDANT
RIGHTS**

Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board authorize and direct the Superintendent to give proper notice of demotion or suspension and attendant rights to those persons affected by the reduction in staffing contemplated and required by the budget as approved, in recognition of various declines in student enrollment. Dr. McClure seconded the motion which passed unanimously.

**SCHOOL BOARD
SECRETARY AND
SCHOOL BOARD
TREASURER**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve Mr. Frank Thompson as interim Riverview Board Secretary for 2013-2014 pending the appointment of a new Business Manager; and, as required by Section 404 of the Public School Code, I recommend approval of Mrs. Linda Tamburro as Riverview Board Treasurer for 2013-2014. Dr. Loeffler seconded the motion which passed unanimously.

**FORBES ROAD
CAREER & TECH. CTR.
REVENUE ANTICIPATION
NOTE (2013-14)**

Upon the recommendation of the Superintendent, Dr. Loeffler moved that the Board approve the Riverview School District Certificate authorizing participation in the Forbes Road Career & Technology Center 2013-14 Revenue Anticipation Note in the amount of \$4,800,000.00.

**SUMMER CUSTODIAL
WORKERS**

Upon the recommendation of the Superintendent, Mrs. Dolan moved that the Board approve the following summer workers for summer cleaning tasks at our school buildings at the minimum wage rate of \$7.25 per hour pending all clearance and health requirements:

Verner: J. Zangrille, S. Blacksmith
Tenth Street: M. Connolly, B. Peluso, K. Lesnick
High School: E. Geppert, M. Hammel, R. Kearney, J. Kelly, R. Rogers,
J. McShea, M. Yannacci

Ms. Vitti seconded the motion which passed unanimously.

**RHS SUMMER SCHOOL
PROGRAMS**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the following Riverview School District summer school programs and teaching positions as follows pending all clearance and health requirements:

Riverview Jr/Sr High School, Algebra I and Algebra II Edward Kruse
Geometry Christine Ehrenberger
Math Enrichment Shanaz Alam-Denlinger

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Elementary Targeted Assistance

Annmarie Rodrigues,
Leah Reiter

Ms. Vitti seconded the motion which passed unanimously.

RESIGNATION

Upon the recommendation of the Superintendent, Mrs. Dolan moved that the Board accept the resignation of Lawrence E. Sullivan effective June 30, 2013. Dr. Loeffler seconded the motion which passed unanimously.

**LEAVE OF ABSENCE
CORRECTION**

Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve the change to the Leave of Absence approved for Jill Waffensmith for the period August 19, 2013 through June 6, 2014, from an Article XI(c) Professional Study Leave to an Article XI(e) Sabbatical Leave. Mrs. Dolan seconded the motion which passed unanimously.

**SUPPLEMENTAL
POSITION
CORRECTION**

Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve the motion to correct the 2012-2013 Verner Student Council Supplemental Position from Heidi Telin, 100% to a shared position Heidi Telin 50%, Kristen Rapp, 50%. Mrs. Tompa seconded the motion which passed unanimously.

**SUPPLEMENTAL
CONTRACTS**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the Riverview School District Supplemental Contract personnel for 2013-2014. Dr. Loeffler seconded the motion which passed unanimously.

**ACT 93
EVALUATIONS**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the confidential Act 93 Administrative Evaluations for 2012-13 and the subsequent compensation adjustments for 2013-14 according to the RSD Act 93 Plan. Mrs. Dolan seconded the motion which passed unanimously.

**LOCAL BOARD
PROCEDURES -
ORGANIZATION CHART**

Upon the recommendation of the Superintendent, Mrs. Dolan moved that the Board approve the Third and Final Reading of the revision to the Riverview School District Board Policy Manual, Policy 008, Local Board Procedures Organization Chart, effective July 1, 2013. Dr. Loeffler seconded the motion which passed unanimously.

**AIU SPECIAL EDUCATION
SERVICES AGREEMENT**

Upon the recommendation of the Superintendent, Mrs. Dolan moved that the Board approve the Allegheny Intermediate Unit Special Education Services Agreement with the Riverview School District. Mrs. Ashbaugh seconded the motion which passed unanimously.

**ADELPHOI EDUCATION,
INC. AGREEMENT**

Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve the Adelphoi Education Inc. Agreement with the Riverview School District. Mrs. Dolan seconded the motion which passed unanimously.

BAND UNIFORMS

Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve the advertisement for sale and/or donation of old band uniforms by Jay Moser. Mrs. Dolan seconded the motion which passed unanimously.

- 2013-14 BIDS** Upon the recommendation of the Superintendent, Mr. Tillman moved that the Board approve the competitive bids for the purchase of consumable supplies. Ms. Vitti seconded the motion which passed unanimously.
- RESIGNATION** Upon the recommendation of the Superintendent, Mrs. Dolan moved that the Board accept the resignation of **Leah O'Malley**, Pittsburgh, PA, as the long-term substitute for Tara Jo Pomatto-Moraszyk at the Jr/Sr High School from August 19, 2013 through November 24, 2013. Dr. Loeffler seconded the motion which passed unanimously.
- LONG-TERM SUBSTITUTE** Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve **Stephanie A. Skrinjar**, Pittsburgh, PA as a long-term substitute for Tara Jo Pomatto-Moraszyk at the Jr/Sr High School from August 19, 2013 through November 24, 2013, pending all clearance and health requirements. Ms. Vitti seconded the motion which passed unanimously.
- BUSINESS MANAGER** Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve **Ms. Tammy Tuccarello**, Jeannette, PA as Riverview School District Business Manager at a salary of \$90,000 pending solicitor review of contract agreed upon between Ms. Tuccarello and the Riverview School District with a start date pending release from Ms. Tuccarello's current employer and current clearances and health requirements. Mrs. Tillman seconded the motion which passed unanimously.
- NETBOOKS CONTRACT** Upon the recommendation of the Superintendent, Ms. Vitti moved that the Board approve the equipment lease with VAR Resources by which to acquire 85 Lenovo Netbooks, as presented, subject to solicitor review of documentation. Mrs. Ashbaugh seconded the motion which passed unanimously.
- THE FOLLOWING BILLS WERE PRESENTED FOR PAYMENT BY MR THOMPSON:**
Upon the recommendation of Mr. Thompson, Mr. Tillman moved that the Board approve the following bills as listed:
- | | |
|---|--------------|
| General Fund Board Bills – June, 2013 | \$134,306.32 |
| General Fund Class A Bills– May & June 2013 | \$524,913.49 |
| Payroll & Health Care Wire Transfers Class A (5/9 10, 17, 24) | \$883,756.08 |
| Food Service from Metz for June, 2013 | \$60,441.37 |
- Mrs. Dolan seconded the motion which passed unanimously on roll call vote.
- FINANCE** Mr. Tillman reported that we have passed a budget. Data will continue to come in and be reviewed.
- STUDENT LIFE** The band uniforms are in. They are very nice. Natalie Sebastian made the championships at the Youth Nationals. She was with a woman from Oakland Catholic, and they placed 9th. 22 Boys are in a rowing development camp. The area is unique because we are close to water.

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EDUCATION	The next Education meeting is set for July 15. Dr. Coudriet will be on vacation but Dr. DiNinno will be available. Mrs. Dolan commented on her meeting with Dr. Coudriet regarding Great Books.
FORBES	Dr. Loeffler reported that there will be a meeting next week to determine how many students are registered.
LEGISLATIVE	Dr. Loeffler reported that the Secretary of Education has resigned.
EASTERN AREA	Mrs. Tompa reported that there was a very short meeting. Concrete work was approved.
SOLICITOR'S REPORT	Upon the recommendation of Mr. Clair, Ms. Vitti made a motion to approve the release pertaining to the student activity funds matter as presented. Mrs. Tompa seconded the motion which passed unanimously.
HEARING OF CITIZENS	None
ADJOURNMENT	Mrs. Ashbaugh moved that the meeting be adjourned. Meeting adjourned at 8:15 pm.

The Board went into Executive Session to discuss a personnel matter at 8:15 pm